

MS AX Techno-Functional Specialist

Provide functional and technical support to MS AX 2012 Users to help improve operational efficiency and effectiveness and enhance their productivity.

Job Description:

- Ensure complete understanding of business processes and operational flow and synchronize with AX system set-up and usage to help Users to optimize system capabilities and work in the most efficient and effective manner
- Fulfill System Administrator role with responsibility for all AX System activities, to include enhancements, integrations, configurations, installations and overall system maintenance and functionality.
- Provide User support; assist Users with integration related issues; help Users to overcome the gaps between their requirements and AX system capabilities; and identify available shortcuts.
- Troubleshoot and fix bugs and performance issues
- Prepare and revise Forms and SSRS reports (standard and ad hoc), as needed, to improve User efficiency
- Design, implement and manage integrations with other business system partners to include launch of business intelligence platform
- Conduct code reviews and execute testing and corrections
- Create and revise system operational documents and process flow charts
- Generate and disseminate System User Manual and revise as required.
- Provide User training
- Create and modify SSIS packages to allow for easy export/import of data
- Create and revise User dashboards
- Work directly with IT Team, Users & Management to ensure smooth operation, ideal system operability and effective communication.
- Manage the usage of all modules to include automated MRP functionality through Master Planning Module
- Ensure compliance with change and release management cycles
- Provide ongoing recommendations for improvements to business processes and system configuration to ensure Users continue to optimize system capability as business operations and technology changes.
- Complete varied other related functional and technical responsibilities within MS AX, as required.

Essential Skills:

- Bachelor's degree in Computer Science or related field of study
- 3-7 years in an ERP Techno-functional Support role with at least two (2) years specifically working with MS AX 2012
- Minimum three (3) years of experience with SQL tables, queries, stored procedures

- At least two (2) years of experience with configuration, customization, and maintenance of Dynamics AX 2012
- Strong knowledge in the following modules of MS AX2012: General Ledger, Accounts Payable, Accounts Receivable, Cash & Bank Management, Project Management, Procurement and Sourcing, Master Planning, Production Control, Product Information Management, Inventory Management and Travel & Expenses
- Experience in the installation and configuration of AX and related components
- Proficiency in the use of AX Management Reporter, SSRS Repots, AX Excel Add-on and AX Business Intelligence platforms
- Experience administering MS SQL Server databases, writing stored procedures and queries, and database optimization
- Capable of supporting Users with transactions in all modules of the system
- Excellent organizational skills, such as time and project management, with ability to multitask, prioritize, and apply strong analytical skills.
- Self-motivated and confident with a positive attitude and ability to work in a team environment
- Well established interpersonal and communication skills and the ability to build and maintain relationships
- Flexible and able to work under pressure in an evolving, fast-paced environment
- US citizen or permanent resident able to pass a complete background check and drug screening

Preferred Skills:

- MS AX Developer Certification
- Proficiency in the use and set-up of Project Management and Project Accounting and understanding of fixed asset module transactions
- Prior work experience in manufacturing industry
- Familiarity with web development and technologies (Java, JavaScript, Python, HTML, JSON, REST/WSDL/SOAP)
- Well versed in software development methodologies and SDLC
- Experience with configuration, customization, and maintenance of Dynamics AX CRM

Physical Demands:

- Regularly required to sit, walk and stand
- Expected to effectively communicate in person, on phone, and via email and other electronic devices on a continual and repetitive basis.
- Will need to repeatedly use hands to finger, handle, feel and operate standard office equipment
- Day to day responsibilities could require lifting and moving of materials up to 25 pounds.
- Specific vision abilities required include close vision, distance vision and the ability to adjust focus.
- Must be able to fulfill essential job function in a consistent state of alertness and safe manner