

## **Electro-Mechanical Assembly Tech**

### **Summary:**

The Electro-Mechanical Assembly Tech is a Mid to Senior-level manufacturing position. The Electro-Mechanical Assembly Tech will be a key team member in manufacturing of our product line of industrial equipment.

### **Reports to:**

Production Manager

### **Requirements of the Electro-Mechanical Assembly Tech:**

- Technical High School plus 7 to 10 years relevant experience required.
- Capable of multitasking within a fast-paced, manufacturing group.
- Electronic/electro-mechanical assembly skills.
- Highly skilled operation of hand and power tools.
- Able to read both electrical and mechanical drawings.
- Proficient in the English language, both written and spoken.

### **Essential Functions of the Electro-Mechanical Assembly Tech:**

- Assemble various components and sub-assemblies for all product lines.
- Assist Engineering Department with assembly of prototypes and test fixtures.
- Prepare and pack product for domestic and international shipping.
- Pull part kits from the stock room as required.
- Special projects as directed by the Production Manager.
- Support of various system thru and including Final Test

### **Physical Requirements:**

- Must be able to frequently communicate and exchange information in a team environment.
- Must be able to use fingers and hands to constantly operate production machinery and an array of hand and power tools.
- Must be able to move up to 50 pounds as required.
- Must be able to constantly position self while working on machines, including, but not limited to, underneath and inside machinery.
- Must be able to constantly work in a stationary position.
- Must be able to work overtime as needed to support the Manufacturing Schedule.

**This Job Description is subject to change at any time.**